



LUTHER SPEIGHT & COMPANY
Certified Public Accountants and Consultants

YWCA OF GREATER BATON ROUGE

AUDITED FINANCIAL STATEMENTS
WITH INDEPENDENT AUDITOR'S REPORT

FOR THE YEAR ENDED DECEMBER 31, 2016

TABLE OF CONTENTS

	PAGE NO.
Independent Auditor's Report	1-2
Financial Statements:	
Statement of Financial Position As of December 31, 2016	3
Statement of Activities For the Year Ended December 31, 2016	4
Statement of Cash Flows For the Year Ended December 31, 2016	5
Statement of Functional Expenses For the Year Ended December 31, 2016	6
Notes to the Financial Statements	7-12
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Governmental Auditing Standards</i>	13-14
Independent Auditor's Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by OMB Circular A-133	15-16
Summary of Auditor's Results	17
Schedule of Findings and Questioned Costs	18
Schedule of Prior Year Findings	19
Supplementary Information	
Schedule of Expenditures of Federal Awards for the Year Ended December 31, 2016	20
Schedule of Compensation, Benefits, And Other Payments to Agency Head or Chief Executive Officer	21



LUTHER SPEIGHT & COMPANY
Certified Public Accountants and Consultants

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
YWCA of Greater Baton Rouge
Baton Rouge, Louisiana

Report the Financial Statements

We have audited the accompanying financial statements of YWCA of Greater Baton Rouge (a nonprofit organization), which comprise the statement of financial position as of December 31, 2016, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Controller General of the United States. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessment, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of YWCA of Greater Baton Rouge as of December 31, 2016, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U. S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and the Schedule of Compensation, Benefits and Other Payments to Agency Head, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects, in relation to the financial statements as a whole.

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying statement of functional expenses – program services is presented for purposes of additional analysis and is not required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 28, 2017, on our consideration of YWCA of Greater Baton Rouge's internal control over financial reporting and on our test of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering YWCA of Greater Baton Rouge's internal control over financial reporting and compliance.



Luther Speight & Company CPAs
Baton Rouge, Louisiana
June 28, 2017

YWCA of Greater Baton Rouge
Statement of Financial Position
December 31, 2016

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>2016 Total</u>
ASSETS			
Current Assets			
Cash and Cash Equivalents (Note 1)	\$ 159,888	\$ 5,252	\$ 165,140
Prepaid Expenses	13,313	-	13,313
Total Current Assets	<u>173,201</u>	<u>5,252</u>	<u>178,453</u>
 Property and Equipment, Net (Note 2)	 62,434	 -	 62,434
 TOTAL ASSETS	 <u>\$ 235,635</u>	 <u>\$ 5,252</u>	 <u>\$ 240,887</u>
 LIABILITIES			
Current Liabilities			
Accounts Payable	\$ 90,048	\$ -	90,048
Payroll Liabilities	2,775	-	2,775
Note Payable to Bank (Note 3)	100,501	-	100,501
Accrued Vacation	33,766	-	33,766
Total Current Liabilities	<u>227,090</u>	<u>-</u>	<u>227,090</u>
 TOTAL LIABILITIES	 <u>227,090</u>	 <u>-</u>	 <u>227,090</u>
 NET ASSETS			
Unrestricted	8,545	-	8,545
Temporarily Restricted (Note 4)	-	5,252	5,252
TOTAL NET ASSETS	<u>8,545</u>	<u>5,252</u>	<u>13,797</u>
 TOTAL LIABILITIES AND NET ASSETS	 <u>\$ 235,635</u>	 <u>\$ 5,252</u>	 <u>\$ 240,887</u>

The accompanying notes are an integral part of these financial statements.

YWCA of Greater Baton Rouge
Statement of Activities
For the Year Ended December 31, 2016

	<u>Unrestricted</u>	Temporarily <u>Restricted</u>	2016 <u>Total</u>
SUPPORT AND REVENUE			
Support			
Government Grants and Contracts	\$ 2,143,449	\$ -	\$ 2,143,449
Contributions-In-Kind (Note 9)	287,279	-	287,279
Private Grants and Contracts	474,025	-	474,025
Contributions	52,029	-	52,029
Special Events	10,824	-	10,824
Total Support	<u>2,967,606</u>	-	<u>2,967,606</u>
Revenue			
Membership Dues	456	-	456
Investment Income	441	-	441
Fundraising	387	-	387
Other Income	2,525	-	2,525
Total Revenue	<u>3,809</u>	-	<u>3,809</u>
TOTAL SUPPORT AND REVENUE	<u>2,971,415</u>	-	<u>2,971,415</u>
EXPENSES			
Program Services	2,573,125	-	2,573,125
Management and General	420,537	-	420,537
TOTAL EXPENSES	<u>2,993,662</u>	-	<u>2,993,662</u>
Change in Net Assets	(22,247)	-	(22,247)
NET ASSETS, BEGINNING OF YEAR	(17,864)	9,748	(8,116)
Prior Period Adjustment	48,656	(4,496)	44,160
NET ASSETS, END OF YEAR	<u>8,545</u>	<u>5,252</u>	<u>13,797</u>

The accompanying notes are an integral part of these financial statements.

YWCA of Greater Baton Rouge
Statement of Cash Flows
December 31, 2016

	2016
Cash Flows from Operating Activities	
Change in Net Assets	\$ (22,247)
Adjustments to Reconcile Change in Net Assets to Net Cash (Used) Provided by Operating Activities:	
Depreciation	17,406
Net Changes in Assets and Liabilities:	
Decrease in Receivables	58,326
Increase in Other Assets	(199)
Increase in Accounts Payable	70,240
Decrease in Other Current Liabilities	(65,213)
Total Adjustments	80,560
 Net Cash Provided by Operating Activities	 58,313
Cash Flows from Investing Activities	
Purchase of Property and Equipment	(29,294)
 Net Cash Used by Operating Activities	 (29,294)
Cash Flows from Financing Activities	
Adjustments to Net Assets	44,160
Principal payments for Capital Lease Obligation	(14,398)
Borrowings (Repayments) of Note Payable, Net	9,402
 Net Cash Used by Financing Activities	 39,164
 Net Increase in Cash and Cash Equivalents	 68,183
Cash and Cash Equivalents - Beginning of Year	96,957
Cash and Cash Equivalents - End of Year	\$ 165,140
 <i>Supplementary Information</i>	
Interest Paid	\$ 4,915

The accompanying notes are an integral part of these financial statements.

YWCA of Greater Baton Rouge
Statement of Functional Expense
For the Year Ended December 31, 2016

	Program Services	Management and General	2016 Total
Salaries	\$ 1,694,879	\$ 13,400	\$ 1,708,279
In-Kind Services	-	287,279	287,279
Fringe Benefits	176,493	102,476	278,969
Supplies	152,983	3,066	156,049
Payroll Taxes	142,043	1,161	143,204
Professional Services	114,549	5,225	119,774
Occupancy	97,189	1,786	98,975
Staff Development	40,760	581	41,341
Telecommunications	23,796	2,380	26,176
Insurance	21,288	-	21,288
Travel Expenses	20,476	653	21,129
Contract Services	17,762	630	18,392
Van Repairs & Maintenance	14,634	-	14,634
Printing/Publications/Postage	8,795	1,716	10,511
Dues and Subscriptions	6,070	140	6,210
Interest and Bank Charges	6,085	44	6,129
Publicity/Advertising	4,218	-	4,218
YWCA USA Dues	3,782	-	3,782
Volunteer/Staff Recognition	3,734	-	3,734
Parent Services & Activities	2,946	-	2,946
Storage	1,617	-	1,617
Finger Printing & Background	1,008	-	1,008
Relocation Expense	318	-	318
Meetings/Conferences	294	-	294
Total Expenses			
Before Depreciation	2,555,719	420,537	2,976,256
Depreciation	17,406	-	17,406
Total Expenses	\$ 2,573,125	\$ 420,537	\$ 2,993,662

The accompanying notes are an integral part of the financial statements

YWCA OF GREATER BATON ROUGE
Notes to the Financial Statements
December 31, 2016

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

YWCA of Greater Baton Rouge (the Organization) is a Louisiana non-profit corporation organized for the purposes of advancing the spiritual, intellectual, mental, social, cultural and physical condition of women and girls in the Baton Rouge area. The Organization is associated with the Young Women's Christian Association of the United States of America. The Organization is also a participating agency of and receives a portion of its annual funding needs from the Capital Area United Way. Other principal sources of revenues are grants, annual membership-dues, donations and fees charged for various program activities. The Organization is exempt from Federal Income Taxes under Section 501(c)3 of the Internal Revenue Code.

Basis of Accounting

The financial statements have been prepared on the accrual basis of accounting. Accordingly, revenues are recognized when earned and expenses are recognized when incurred.

Net Assets

The Organization classifies assets into three categories: unrestricted, temporarily restricted and permanently restricted. All net assets are considered to be available for unrestricted use unless specifically restricted by the donor or by law. Temporarily restricted net assets include contributions with temporary, donor-imposed time or purpose restrictions. Temporarily restricted net assets become unrestricted and are reported in the statement of activities as net assets released from restrictions when the time restrictions expire or the contributions are used for the restricted purpose. Permanently restricted net assets include contributions with donor-imposed restrictions requiring resources to be maintained in perpetuity, but permitting use of all or part of the investment income earned on the contributions.

Contributions

All contributions are considered available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes, are reported as temporarily restricted or permanently restricted support that increases those net asset classes, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends, or purpose of restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions.

YWCA OF GREATER BATON ROUGE
Notes to the Financial Statements
December 31, 2016

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents

For the purposes of the statement of cash flows, the organization considers all unrestricted highly liquid investments with a maturity of three months or less to be cash equivalents.

Promises to Give

Contributions are recognized when the donor makes a promise to give to the Organization that is, the substance, unconditional.

Uncollectible, Accounts Receivable and Promises to Give

The Organization uses the direct charge-off method whereby uncollectible accounts are recognized as bad debts at the time information becomes available which would indicate the uncollectibility of the particular receivable. The direct charge-off method is used because it does not cause a material departure from GAAP and it approximates the valuation method.

Property and Equipment

Expenditures for the acquisition of property and equipment are capitalized at cost. The fair value of donated property and equipment is similarly capitalized. The Organization's threshold for capitalization is \$2,500. Depreciation is computed using the straight-line method for financial reporting purposes over the following estimated useful lives:

Buildings and Grounds	5 – 15 years
Vehicles	5 – 7 years
Equipment	3 – 10 years
Leasehold	10 years
Improvements	

Donated Assets and Services

Land, buildings and equipment received as donations are recognized in the accompanying financial statements at their estimated fair market value at the date they are received. The Organization recognizes contribution revenue for certain services received at the fair value of those services provided those services create or enhance non-financial assets or require specialized skills which are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation.

YWCA OF GREATER BATON ROUGE
Notes to the Financial Statements
December 31, 2016

Concentration of Credit

The Organization maintains cash accounts with one commercial bank. The balances have not exceeded the federal insured amount of \$250,000 during 2016.

Functional Allocation of Expenses

The costs of providing the various programs and activities have been summarized on a functional basis in the Statement of Activities. Accordingly, certain costs have been allocated among the programs and supporting services benefitted based on the time spent on each program.

Income Taxes

The Organization is a not-for-profit organization that is exempt from income taxes under Section 501(c)3 of the Internal Revenue Code and classified by the Internal Revenue Services as other than a private foundation.

The Organization's Forms 990, *Return of Organization Exempt from Income Tax*, for the years ending December 31, 2014, 2015 and 2016 are subject to examination by the IRS, generally for three years after they were filed.

NOTE 2 – PROPERTY AND EQUIPMENT

A summary of property and equipment at December 31, 2016 is as follows:

Buildings and grounds	\$ 348,114
Vehicles	27,690
Equipment	146,707
Leasehold improvements	<u>39,766</u>
	562,277
Accumulated depreciation	<u>(499,843)</u>
Net book value	<u>\$ 62,434</u>

Depreciation expense for the year ended December 31, 2016 was \$17,406.

NOTE 3 – NOTES PAYABLE

Short-term notes payable in the amount of \$100,501 at December 31, 2016 consisted of a bank revolving line of credit of \$100,000 at the bank's index rate (6% at December 31, 2016).

YWCA OF GREATER BATON ROUGE
Notes to the Financial Statements
December 31, 2016

NOTE 4 – RESTRICTED NET ASSETS

Restricted Net Assets consisted of the following in December 31, 2016:

Pennington Foundation	\$	43,750
Capital Area United Way		27,500
Cumulative Adjustments to Net Assets		<u>(65,998)</u>
	\$	<u>5,252</u>

NOTE 5 – LEASE COMMITMENTS

The Organization leases two (2) buildings under noncancellable operating leases. In addition, certain occupancy costs for one day care center is allocated and charged to the Organization.

The Organization also rents storage facilities and equipment on a daily basis as needed. Total rent expense and allocated costs for the year ended December 31, 2016 was \$92,694.

The future minimum lease payments are as follows:

December 31:	
2017	\$ 24,000
	\$ 24,000

NOTE 6 – ECONOMIC DEPENDENCY

The Organization receives the majority of its revenues from funds provided through various state and federal grants. During the year ended December 31, 2016, approximately 72% of total support and revenue was received from the Federal and State Grants. The grant amounts are appropriated each year by federal and state governments. If significant budget cuts are made at the federal, state and/or local level, the amount of funds the Organization receives could be reduced significantly and could have an adverse impact on its operations.

YWCA OF GREATER BATON ROUGE
Notes to the Financial Statements
December 31, 2016

NOTE 7 – RETIREMENT PLAN

Employees of the organization who meet minimum service requirements are eligible to participate in the National YWCA Retirement Fund. The Plan is a cash balance defined benefit plan. Employee contributions are optional. Employees are allowed to make voluntary contributions based on their compensation up to certain maximum limits. During the year ended December 31, 2016, the organization contributed \$66,647 to the retirement plans, and these contributions are included as employee benefits in the accompanying financial statements.

The actuarial present value of the benefit obligation and fair value of plan assets are not available separately for each employer that participates in the plan.

NOTE 8 – FEDERAL COMPLIANCE CONTINGENCIES

The Organization receives a portion of its revenues from government grants and contracts, all of which are subject to audit by the governments. The ultimate determination of amounts received under these programs generally is based upon allowable costs reported to and are subject to audit by the government. Until such audits, if any, there exists a contingency to refund any amount received in excess of allowable cost. Management is of the opinion that no material liability will result from such audits.

NOTE 9 – IN-KIND CONTRIBUTIONS

During the year ended December 31, 2016, the Organization received the following non-cash donations of material, services and free use of facilities that have been reflected in the accompanying financial statements in Support and Revenues as Contributions-In-Kind and Functional Expenses as Donations-in-Kind:

Volunteers, Interns, and Professional Services	\$ 125,895
Free or Discounted Use of Facilities	61,375
Equipment Usage and Maintenance Services	74,528
Supplies	16,274
Other Items	9,207
Total In-Kind Contributions	<u>\$ 287,279</u>

YWCA OF GREATER BATON ROUGE
Notes to the Financial Statements
December 31, 2016

NOTE 10 – IN-KIND CONTRIBUTIONS (CONTINUED)

Generally accepted accounting principles require that only contributions of services received that create or enhance a non-financial asset or require a specialized skill by the individual possessing those skills and would typically need to be purchased if not provided by donation be recorded. The requirements of these financial standards are different than the in-kind requirements of the Organization's grant awards.

NOTE 11 – SUBSEQUENT EVENTS

Management of the Organization has evaluated all subsequent events through June 28, 2017, the date the financial statements were available to be issued. No additional disclosures are considered necessary.



LUTHER SPEIGHT & COMPANY
Certified Public Accountants and Consultants

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT
AUDITING STANDARDS**

To the Board of Directors of
YWCA of Greater Baton Rouge
Baton Rouge, Louisiana

We have audited in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of YWCA of Greater Baton Rouge (a nonprofit organization), which comprise the statement of financial position as of December 31, 2016, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated June 28, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered YWCA of Greater Baton Rouge's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purposes of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of YWCA of Greater Baton Rouge's internal control. Accordingly, we do not express an opinion on the effectiveness of the organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weakness or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether YWCA of Greater Baton Rouge's financial statements are free from material misstatements, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Luther Speight & Company CPAs
Baton Rouge, Louisiana
June 28, 2017



LUTHER SPEIGHT & COMPANY
Certified Public Accountants and Consultants

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Directors of
YWCA of Greater Baton Rouge
Baton Rouge, Louisiana

Report on Compliance for Each Major Federal Program

We have audited YWCA of Greater Baton Rouge's compliance with the type of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on YWCA of Greater Baton Rouge's major federal program for the year ended December 31, 2016. YWCA of Greater Baton Rouge's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the YWCA of Greater Baton Rouge's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about YWCA of Greater Baton Rouge's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of YWCA of Greater Baton Rouge's compliance.

Opinion on Each Major Federal Program

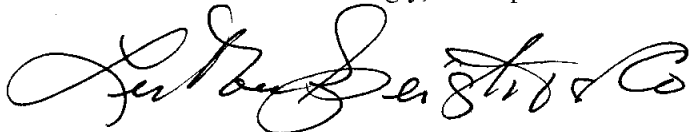
In our opinion, YWCA of Greater Baton Rouge complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2016.

Report on Internal Control Over Compliance

Management of the YWCA of Greater Baton Rouge is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered YWCA of Greater Baton Rouge's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance in accordance with the Uniform Guidance, but not for the purpose of express an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of YWCA of Greater Baton Rouge's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness is internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Luther Speight & Company CPAs
Baton Rouge, LA
June 28, 2017

YWCA OF GREATER BATON ROUGE
Summary of Auditor's Results
December 31, 2016

Section I – Summary of Auditor's Results

Financial Statements

An unqualified opinion was issued on the financial statements of the auditee.

Internal Control Over Financial Reporting:

Material weaknesses identified? ___yes X_no

Significant deficiencies identified
not considered to be material weaknesses? ___yes X_no

Noncompliance material to financial statements noted? ___yes X_no

Federal Awards

Internal control over major programs:

Material weakness (es) identified? ___yes X_no

Significant deficiency(s) identified
not considered to be material weaknesses? ___yes X_no

An unqualified opinion was issued on compliance.

Any audit findings disclosed that are required to be

Reported in accordance with Circular
A-133, Section 510(a)? ___yes X_no

The major programs for the year ended December 31, 2016 were as follows:

1. Early Head Start - CFDA 93.600

Dollar threshold used to distinguish between Type A and
Type B programs:

\$750,000

Auditee did not qualify as a low-risk auditee.

YWCA OF GREATER BATON ROUGE
Schedule of Findings and Questioned Costs
December 31, 2016

FINDING NO. 2016-01: GENERAL ACCOUNTING PROCEDURES NOT ADEQUATE

CONDITION:

The Agency's general accounting procedures were not adequate to fully account for all current fiscal year activity. Several accounts were not fully reconciled at the beginning of audit field work and multiple adjusting entries were required to prepare accurate financial statements

CAUSE:

The Agency experienced employee turnover in the accounting department and did not have all accounts fully reconciled.

EFFECT:

Numerous audit adjusting entries were required to reconcile all accounts and to provide accurate financial statements.

CRITERIA:

Governmental accounting standards require accounting records be maintained on a timely and accurate basis.

RECOMMENDATION:

We recommend that management implement procedures that include preparation of accurate and reconciled financial statements. The financial statements should be maintained on file.

MANAGEMENT RESPONSE:

The YWCA agrees that there was a turnover of several staff members in 2016. New staff joined the organization in April of 2017 and has since then reconciled all 2016 accounts and the majority of the 2017 accounts to date. We have begun the process of updating the organization's financial processes and procedures. At the end of each month, all entries will be posted within a timely manner going forward. This will ensure that the organization's accounting records are in compliance with Governmental accounting standards and are maintained on a timely and accurate basis.

YWCA OF GREATER BATON ROUGE
Schedule of Prior Year Findings
December 31, 2016

<u>Finding #</u>	<u>Description</u>	<u>Resolved</u> / <u>Unresolved</u>
2015-01	General Accounting Procedures Not Adequate	X
2015-02	Audit Report Not Submitted Timely	X
2015-03	Fixed Assets and Depreciation Schedules Were Not Available	X

YWCA of Greater Baton Rouge
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2016

<u>Grantor/State Pass-through/ Program name Location of Project</u>	<u>CFDA Number</u>	<u>Federal Expenditures</u>
U.S. Department of Health and Human Services		
Administration of Children and Families		
Early Head Start	93.600	\$ 2,107,147
Office of Public Health		
SiHLE Intervention	93.092	<u>26,757</u>
Total U.S. Department of Health and Human Services		2,133,904
U.S. Department of Agriculture		
Child and Adult Care Food Program	10.558	<u>87,115</u>
Total Federal Expenditures		<u><u>\$ 2,221,019</u></u>

YWCA OF GREATER BATON ROUGE
Schedule of Compensation, Benefits, and Other Payments
To Agency Head or Chief Executive Officer
For the Year Ended December 31, 2016

Agency Head Name: Diana Payton, CEO

Purpose	Amount
Salary	\$ 62,835
Benefits-FICA	10,507
Benefits-insurance	329
Benefits-retirement	-
Benefits-executive parking	-
Car allowance	-
vehicle provided by government	-
Per diem	-
Reimbursements	493
Travel	-
Registration fees	325
Conference travel	2,546
Continuing professional education fees	-
Housing	-
Unvouchered expenses	-
Special meals	-
	<u>\$ 77,035</u>